## CITY OF MARTINSVILLE ITEMIZED LISTING FORM TANGIBLE PERSONAL PROPERTY & MACHINERY & TOOLS FOR LOCAL TAXATION ONLY

OWNER(S):	
TRADING AS:	PREPARER'S NAME (PLEASE PRINT)
MAILING ADDRESS:	PREPARER'S PHONE NUMBER
LOCAL STREET ADDRESS:	DATE PREPARED

Please **itemize** tangible personal property list. **DO NOT group tangible personal property or machinery and tools as VARIOUS.** If more space is needed use a separate sheet and list according to the outline below. Please return with your Tangible Personal Property and Machinery & Tools Form (green form). **Deadline for filing return is May 1**<sup>st</sup> **of each year.** 

DESCRIPTION OF PROPERTY	QUANTITY	DATE ACQUIRED	NEW OR USED	ORIGINAL CAPITALIZED COST	DATE MOVED INTO CITY	DATE PROPERTY DISPOSED
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